



## JOB INTERVIEW SKILLS: (FIRST IMPRESSIONS COUNT) HOW TO SELL YOURSELF AND ACE THE JOB INTERVIEW

Presented by: Peter Dhu

*“Death will be a great relief. No more interviews.” – Katharine Hepburn*

You have just received a phone call to let you know you have been shortlisted for a job and you are being invited for an interview – what now? How do I prepare, what questions will they ask, how should I respond?

In Australia, the job interview is still the number one tool used for selecting a person from a pool of shortlisted applicants for a job. How well you do at the interview will determine whether you get the job or not. But you struggle at job interviews. You don't know what you should say, you don't prepare properly, your nerves kick in, and the answering of questions which you were not expecting becomes almost impossible. And then the less experienced candidate with that natural “gift of the gab” walks away with the job.

This workshop will give you a strategic approach which you can adapt and apply to every job interview. It will equip you with the knowledge and the tools so that you can prepare effectively and do the things that you need to do to give yourself the best chance of acing the interview.

### Course Content

In this half day workshop you will learn to:

- Prepare and practice effectively for the job interview
- Control your nerves
- Think and speak off the cuff
- Use models to equip you to respond to all types of questions
- Effectively use your body language
- Use behavioural based interview techniques
- Develop impromptu speaking strategies

This workshop will be delivered via a 1 hour introductory webinar, followed by a half day workshop, and then followed by a 1 hour one on one coaching session. The webinar will be live, but will be recorded for anyone who cannot attend.

After this workshop you will be job interview skills ready and you will be able to confidently communicate your experience and skills in relation to the job.

***This workshop can be customised to meet your organizational training needs and the key learning outcomes set to match your requirements. It can be delivered in a full day or half day format. Two or more of our different workshops can be combined to form a 2 day masterclass***